



### Facility

**Name:** *La Petite Academy Inc 7290* **License Number:** *81452*  
**Address:** *1501 Barbara Loop SE, Rio Rancho, NM 87124*  
**Phone:** *5058915755* **Fax:**  **E-mail:** *mgomez@lapetite.com*

### License Information

**Type:** *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *03/30/2018* **Expiration Date:** *03/29/2019*

### Capacity

**Over Age 2:** *127* **Under Age 2:** *54* **Night Care:** *0* **Playground:** *127*  
**Square Footage:** *0*

### Census

**Over 2:** *36* **Under 2:** *11*

### Classrooms

**Number of Classrooms:** *7*

### Days and Hours of Operation

<b>Monday</b> <i>6:00 AM - 6:30 PM</i>	<b>Tuesday</b> <i>6:00 AM - 6:30 PM</i>	<b>Wednesday</b> <i>6:00 AM - 6:30 PM</i>	<b>Thursday</b> <i>6:00 AM - 6:30 PM</i>	<b>Friday</b> <i>6:00 AM - 6:30 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

### Inspection

**Date:** *01/17/2019* **Time In:** *9:50 AM* **Time Out:** *1:15 PM* **Purpose:** *Annual*

### Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Not Inspected</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

**Licensure (continued)**

8.16.2.21 C Incident Reporting Requirements

*Not Inspected***Administrative Requirements**

8.16.2.22 A Administrative Records

*Compliance*

8.16.2.22 B Mission, Philosophy and Curriculum Statement

*Not Inspected*

8.16.2.22 C Policy and Procedures

*Compliance*

8.16.2.22 D Family Handbook

*Not Inspected*

8.16.2.22 E Children's Records

**Non-compliance**

*Of the 16 children's records reviewed, 1 is/are missing the date the child first attended the center. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization. Corrected on site.*

*Corrective Action Plan*

*The first attendance date will be added and the center will review all children's records to ensure complete information is on file. Corrected on site.*

Regulation: 8.16.2.22.E.1.d.

Date to be Completed: 02/16/2019

8.16.2.22 F Personnel Records

**Non-compliance**

*From the review of staff records, it was determined that 1 out of 10 staff records does/do not include the staff's position. See Staff Records 8.16.2.22 form for staff with this missing information.*

*Corrective Action Plan*

*The center will add the position to the record.*

Regulation: 8.16.2.22.F.1.b.

Date to be Completed: 02/16/2019

*From the review of staff records, it was determined that 1 out of 10 staff records do/does not include the staff's current and past duties and responsibilities. See Staff Records 8.16.2.22 form for staff with this missing information.*

*Corrective Action Plan*

*The center will add staff's current and past duties and responsibilities to the record.*

Regulation: 8.16.2.22.F.1.c.

Date to be Completed: 02/16/2019

**8.16.2.22 F Personnel Records (continued)****Non-compliance**

*The center failed to have 1 out of 10 person(s) providing care to sign an annual statement that they have, or have never had, an arrest or substantiated referral to a child protective services agency. See Staff Records 8.16.2.22 form for staff with this missing information.*

**Corrective Action Plan**

*The center will put processes in place to ensure that all care giving staff sign annual statements of non-conviction.*

Regulation: 8.16.2.22.F.1.f

Date to be Completed: 02/16/2019

*From the review of staff records, it was determined that q out of 10 staff records does/do not include signed acknowledgement that the center's disaster preparedness plan and fire evacuation plan were reviewed.*

**Corrective Action Plan**

*The center will have staff complete the required acknowledgement and will retain on file.*

Regulation: 8.16.2.22.F.1.p

Date to be Completed: 02/16/2019

**8.16.2.22 G Personnel Handbook***Not Inspected***Personnel & Staffing****8.16.2.23 A Personnel and Staffing Requirements***Compliance***8.16.2.23 B Staff Qualifications and Training****Non-compliance**

*Educators did not complete the following training within 3-months: Health and Safety Training1 educator needs to complete.*

**Corrective Action Plan**

*All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:*

Regulation: 8.16.2.23.B.2.b

Date to be Completed: 02/16/2019

*The center failed to keep a training log on file with Employee's name, Position, Clock hours, Competency area, Source of training for 3 out of 10 staff. See Staff Records 8.16.2.22 form for staff who are missing a complete training log.*

**Corrective Action Plan**

*A training log will be completed for each staff that includes the employee's name, date of hire, and position, date of training, clock hours, competency area, source of training, and training certificate.*

Regulation: 8.16.2.23.B.2.l

Date to be Completed: 02/16/2019

### Personnel & Staffing *(continued)*

8.16.2.23 C Staff/Child Ratios and Group Sizes	<i>Compliance</i>
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### Services & Care of Children

8.16.2.24 A Guidance	<i>Compliance</i>
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8.16.2.24 B Naps or Rest Period	<i>Compliance</i>
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8.16.2.24 C Additional Requirements for Infants and Toddlers	<i>Compliance</i>
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8.16.2.24 D Diapering and Toileting	<i>Compliance</i>
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8.16.2.24 E Additional Requirements for Children with Special Needs	<i>Compliance</i>
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8.16.2.24 F Additional Requirements for Night Care	<i>N/A</i>
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8.16.2.24 G Physical Environment	<i>Compliance</i>
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8.16.2.24 H Social-Emotional Responsive Environment	<i>Compliance</i>
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8.16.2.24 I Equipment and Program	<i>Compliance</i>
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8.16.2.24 J Outdoor Play Areas	<i>Compliance</i>
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8.16.2.24 K Swimming, Wading and Water	<i>Not Inspected</i>
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8.16.2.24 L Field Trips	<i>Not Inspected</i>
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### Food Service

8.16.2.25 B Meals and Snacks	<i>Compliance</i>
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8.16.2.25 C Menus	<i>Compliance</i>
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8.16.2.25 D Kitchens	<i>Compliance</i>
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8.16.2.25 E Meal Times	<i>Compliance</i>
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### Health & Safety Requirements

8.16.2.26 A Hygiene	<i>Compliance</i>
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8.16.2.26 B First Aid Requirements	<i>Compliance</i>
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8.16.2.26 C Medication	<i>Compliance</i>
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8.16.2.27 A-D Illness Requirements for Centers	<i>Compliance</i>
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8.16.2.28 A-H Transportation Requirements for Centers	<i>Compliance</i>
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**Buildings, Grounds & Safety**

8.16.2.29 A Housekeeping

**Non-compliance**

*The refrigerator in the infant room are not clean as evidenced by stains.*

*Corrective Action Plan*

*Cleaning will be completed and a schedule for routine cleaning will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 02/16/2019

8.16.2.29 B Pest Control

Compliance

8.16.2.29 C Mechanical Systems

Compliance

8.16.2.29 D Water and Waste

Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical

**Non-compliance**

*The center does not have emergency lighting that turns on automatically when electrical service is disrupted. The emergency light in the school age room and in the hallway outside of the school age room was not operable.*

*Corrective Action Plan*

*Emergency lighting will be installed.*

Regulation: 8.16.2.29.E.2.

Date to be Completed: 02/16/2019

8.16.2.29 F Exits and Windows

Compliance

8.16.2.29 G Toilet and Bathing Facilities

Compliance

8.16.2.29 H Safety Compliance

Compliance

8.16.2.29 H3(f)(i)(k) Safety Compliance

Compliance

8.16.2.29 J Pets

N/A

**Additional Comments**

None

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Kia Kennedy



Facility Representative: Maria C Gomez